

# Budget lines

## What is the tool?

This is a simple tool to help you plan how you are going to spend and account for the money in your personal budget.

item	outcome this will achieve for me	how much will it cost	how much of my annual budget is left

## How can it help me with my support plan?

Before it can be agreed, your plan must be costed to show that it falls within the indicative allocation you have been given - this is the amount of money that your Local Authority, Primary Care Trust or other funders think you will need to pay for the care and support you need, based on your original assessment. You will need to show detailed costs in your final plan, but this tool can help you keep an eye on the cost as you plan.



## How can I use this?

To make a note of the cost of things you think you might want to buy with your personal budget to meet your goals and outcomes. Here's an example:

Item	What outcome this will achieve, or help to achieve, for me	How much this will cost	How much of my annual budget is left
A lap top computer.	I will be more independent as I will be able to shop on line and I will be safer as I will be able to stay in touch with many more people via email and messaging.	£500.00.	£7,500.00.

To make a note of the cost of services you might want to pay for with your personal budget to achieve your outcomes. Here's an example:

Item	What outcome this will achieve, or help to achieve, for me	How much this will cost	How much of my annual budget is left
Agency staff to support me with my personal care needs each morning.	I will be dressed and ready for the day, supported to do as much as I can for myself and where I need the staff member to do tasks for me, these will be done as I have described in my support plan.	£12.00 per hour; one hour per day; five days per week. This is £60.00 per week, which is £3120.00 per year. (At the weekends my husband assists me to get ready in the mornings).	£4380.00